



## Telangana State Technology Services Ltd.

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Hyderabad – 500063, Telangana State, India.

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CIN no. : U74900TG2015SGC101517

Ref. No: TSTS/OAP/MCR-HRD/Proj/2018

Dated :11/01/2018

To  
The Prospective Bidders

### Short Tender Notice

Sub:	TSTSL-OAP- Supply & Installation of Projectors for Dr. MCR HRD Institute Jubilee Hills, Hyderabad - Reg.
Time Schedule	Last date and time for receipt of quotations : 18/01/2018 03:00 PM Date and Time for opening of quotations : 18/01/2018 03:30 PM
1	Two separate sealed covers should be submitted. One cover containing Technical details and another cover containing Financial Bid details. (Financial Bid)
2	The Bidder must be a company/firm registered under Companies Act, 1956/Sales/Service Tax Act and in the business of <b>Projectors</b> for the last 3years.
3	The Bidder shall submit valid Sales/Service Tax Registration, PAN/TIN. Submit the copies of IT returns filed for the years 2014-15 to 2016-17.
4	The Bidder shall have Full fledge office in Telangana State as on bid calling date. The Bidder shall have at least 5 Technically competent Engineers / Technicians on rolls, to undertake the repair and maintenance of <b>Projectors</b> . (documentary proof shall be enclosed)
5	The Bidder should be in business of <b>Projectors</b> and should have executed/completed at least 5 orders of any Government Department, Corporation etc., related to <b>Projectors</b> installation, repair and maintenance during the last two years. Submit the documentary evidence including the Satisfactory Performance Certificates issued by the end users.
6.	The Bidder should have delivered and installed / commissioned minimum 20 Nos. of <b>Projectors</b> during last two financial years (documentary proof such as PO, Invoices and Satisfactory Performance Reports shall be enclosed to Technical Bid)
7	Any deviations in format may make the quotation liable for rejection
8	Quotation should be valid at least for a period of 60 days from the date of bid opening
9	The unit price and total price shall be mentioned separately exclusive of taxes and inclusive of taxes but in both cases inclusive of installation and outstation charges across the state if any.
10	<b>The Bidder should submit EMD for Rs.15,000/- along with Technical Bid in the form of D.D. in favor of the Managing Director, Telangana State Technology Services, bids without adequate EMD shall be summarily rejected.</b>
11	The EMD should be valid at least for a period of 90 days from the date of submission of bids. Bidders must submit details of EMD along with their technical bid failing which the bid will be treated as non responsive and is liable for rejection. EMD will be returned to the Bidders after finalization of the tender.
12	The Manufacturer/OEM should have full-fledged offices/service centers across Telangana State and at least one service center in Hyderabad. (Documentary proof shall be enclosed to the Technical Bid)
13	If the Bidder is not the Original Equipment Manufacturer, then the Bidder should submit Manufacturer Authorization Form from the Original Equipment Manufacturer / Sole Distributor specific to the present tender.
14	Conditional and Optional bids are liable for rejection.
15	Managing Director, TSTSL reserves the right to accept or reject any or all the quotations without assigning any reasons thereof and to add, modify or delete any of the terms and conditions without any notice.
16	Managing Director , TSTS reserves the right to modify the technical specifications including Quantity at any time during the process of finalization of tender

17	Variation in quantities: +/-25% of indicative quantity. Individual Orders will be placed on actual requirements received during the bid validity period				
18	L-1 bidder will be arrived considering item wise cost of all the items mentioned in the tender, The bid/tender will be rejected if the vendor has not quoted for all the items				
19	Persistent complaints from the user Department during the warranty period relating to the improper service will be sufficient ground for the TSTSL to blacklist the successful bidder from participating in future tenders				
20	<b>Delivery &amp; Installation:</b> i. Successful Bidder shall deliver and install the goods/services within 7 Days from the date of receipt of the Purchase Order. For any delays in delivery and installation beyond delivery & installation period mentioned in the purchase order, the vendor will be liable for penalties.				
21	<b>Payment Terms:</b> 90 % payment on delivery & successful installation of Items. 10% balance will be paid after completion Acceptance Test by TSTSL engineers beyond 30 days from the date of installation/commissioning.				
22	<b>Penalty for late delivery &amp; installation:</b> For any delay in delivery and installation, the bidder will be liable for penalties as follows: i). 1% of the late delivered/installed goods for One week or part thereof; 1.5%, for Two weeks or part thereof; 2% for Three weeks or part thereof and so on up to a maximum of 10% on the value of late delivered/installed goods. ii) If any delay is for more than 30 days, TSTSL will reserve the right to cancel the order without giving any notice, bidder is liable for forfeiture of EMD and action will be initiated on the bidder.				
23	i) Bidders must submit details of EMD value and date of validity along with their technical bid failing which the bid will be treated as non responsive and is liable for rejection. ii) EMD will be returned to the bidders after finalization of the tender.				
24	<b>Maintenance period: As per Annexure</b> The bidder should attend & resolve to the breakdown calls within 24 Hours during maintenance period. Failing which penalty is applicable as per terms & conditions.				
25	If down time is more than the permissible down time following penalties shall apply : (for every day beyond permissible window time penalty shall be imposed as the below table: <table border="1" data-bbox="264 1064 1465 1196"> <thead> <tr> <th>Item</th> <th>Penalty beyond permissible down time for every day or part thereof and soon.</th> </tr> </thead> <tbody> <tr> <td>All the Items</td> <td>0.1% of the total cost of the items supplied at that site subject to a maximum of total Cost of items supplied at that site.</td> </tr> </tbody> </table> <p><b>Note:</b> The penalty amount will be deducted from the amounts payable to the bidder by TSTSL. Once this amount is exhausted, the bidder will be debarred from participating in tenders till the time he recoups the penalty.</p>	Item	Penalty beyond permissible down time for every day or part thereof and soon.	All the Items	0.1% of the total cost of the items supplied at that site subject to a maximum of total Cost of items supplied at that site.
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26	<b>Bidding Procedure:</b> Bids should be submitted in two parts namely, "Technical bid" and "Financial bid. The bidder should submit all the formats and documents as mentioned in the tender as below: <b>Technical Bid:</b> <ol style="list-style-type: none"> <li>1. Bid Letter Form</li> <li>2. EMD</li> <li>3. Deceleration regarding not black listed</li> <li>4. Form T1 (Undertaking)</li> <li>5. Form T2 (Technical compliance of offered items)</li> <li>6. Technical datasheets, certifications, literature etc for the offered items</li> <li>7. Copies of PAN card and VAT/Sales Tax Certificates</li> <li>8. Any other documents, if any</li> </ol> Financial Bid : Form F1				
27	TSTSL /User Department reserves their right in not considering the bid of a bidder, if such bidder was a previous supplier and had a past bad track record or their earlier performance was unsatisfactory on any count.				

Yours Sincerely,

Manager (OAP)

# Bid Formats

## Bid Letter Form

From:

(Registered name and address of the bidder.)

To:

Telangana Technology Services Limited,  
Boorgula Ramakrishna Rao Bhavan, B-block, 4<sup>th</sup> floor,  
Tank bund Road, Hyderabad, TS. PIN: 500 063, India.

Sir,

Having examined the bidding documents and amendments there on, we the undersigned, offer to provide services/execute the works including supply, delivery installation of **Projectors** as the case may be, in conformity with the terms and conditions of the bidding document and amendments there on, for the following project in response to your tender call no & dated : TSTS/OAP/MCR-HRD/Proj/2018 ,11/01/2018, We undertake to provide services/execute the above project or its part assigned to us in conformity with the said bidding documents for an amount quoted in financial bid accordance with the schedule of prices attached herewith and coverage options made by TSTSL or its user organization.

If our bid is accepted, we undertake to;

- a. provide services/execute the work according to the time schedule specified in the tender document,
- b. obtain the performance guarantee of a bank in accordance with bid requirements for the due performance of the contract, and
- c. agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.

We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.

**Date & Place:**

**Signature of Bidder & Stamp**

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### Format - Declaration Regarding Clean Track Record

To,

The Managing Director  
Telangan State Technolgy Services Limited  
4<sup>th</sup> Floor, B Block, BRKR Bhavan,  
Tankbund Road, Hyderabad 500063, , India

Sir,

I have carefully gone through the Terms & Conditions contained in the Tender Document [No TSTS/OAP/MCR-HRD/Proj/2018 , 11/01/2018. I hereby declare that my company/Consortium Partners has not been debarred/ black listed as on Bid calling date by any Central or State Government / Quasi Government Departments or Organizations in India for non-satisfactory past performance, corrupt, fraudulent or any other unethical business practices. I further certify that I am competent officer in my company to make this declaration.

Yours faithfully,

(Signature of the Bidder)

Printed Name

Designation

Seal

Date:

Business Address:

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**Form T1**

**Sub: Undertaking of authenticity for Projectors.**

This has reference to **Projectors** are being supplied/quoted vide Tender No TSTS/OAP/MCR-HRD/Proj/2018 , **11/01/2018**, We hereby undertake that all the **Projectors** shall be original new components/parts/assembly from respective OEMs of the products and that no refurbished/duplicate/second hand components/parts assembly are being used or shall be used.

Should you require, we shall produce certificate from our OEM supplier in support of above undertaking at the time of delivery. It will be our responsibility to produce such letters from our OEM supplier's within a reasonable time.

In case we are found not complying with above at the time of delivery or during installation, for **Projectors** already billed, we agree to take back the supplied **Projectors** if already supplied and return the money if any paid to us by you in this regard.

Authorized Signatory

Name

Designation.

### **Manufacturer Authorization Form**

The authorization should be in the nature of a letter, memorandum or certificate regularly granted by the manufacturer to its channel partners, authorized solution providers, system integrators, distributors etc., or a specific letter issued for purposes of this bid. Such communication should include statements/undertakings from the said manufacturer to the following effect.

Tender Ref.No TSTS/OAP/MCR-HRD/Proj/2018 , Dt. 11/01/2018.

1. Guarantee and warranty coverage in respect of the items, goods and services manufactured by the said manufacturer shall be honored by that manufacturer, their channel partners, distributors, authorized service centers as the case may be.
2. The manufacturer updates the bidder and their technical personal with relevant technical literature, training and skill transfer workshops etc., on a regular basis.
3. The manufacturer shall provide back to back service and technical support to the said bidder on a continuing basis.
4. The said bidder is authorized to submit the bid and provide service and solutions and we the manufacturer provide the services during warranty/maintenance period for hardware, firmware and /or software as the case may be.

**Note: The letter of authority should be signed by a person competent and having the power of attorney to bind the manufacturer**

**Form T2****Technical Bid Format**

<b>Bidder details</b>		
<b>EMD</b>	<b>Rs.15,000/- in favour of Managing Director, TSTS payable at Hyderabad</b>	<b>Compliance Y/N</b>
<b>Description of Specifications</b>		
<b>I.</b>	LCD Projector<<Specify>>	
Specifications	Display Projector with following specifications Technology- Liquid Crystal Display Projector Brightness : 4000 Ansi lumens, Lamp life – 5,000 hrs or higher Resolution – 1280 X 800, Contrast Ratio – 10,000 : 1 Native Ratio – 4:3 Input/output ports - RJ45, RCA, USB, S-Video, Composite video, HDMI, SD/HD TV Signals VGA ports etc., Audio - Yes	
<b>II.</b>	<b>Ceiling Mount Kit</b> << Specify Make & Model >>	
Specifications	Ceiling Mount Kit with 15 mtrs. length VGA/ HDMI and Power cables	
<b>III.</b>	<b>Wall Mount Screen</b> << Specify Make & Model >>	
Specifications	'6 x 8' Wall Mount Screen	
<b>IX.</b>	Buy back value for the existing Projectors as per the list enclosed.	

Date:

Signature of Bidder &amp; Stamp

**Form F1****Financial Bid Format**

Bidder Details:

Sl.No.	Item description	Unit Price without taxes (Rs.)	Unit Price with all taxes (Rs.)	QTY (Nos)	Total price with taxes & duties (Rs.)
1	2	3	4	5	6
1.	LCD Projectors			13	
2.	Ceiling Mount Kit with cables			13	
3.	Wall Mount Screen			13	
4.	Buy back value for existing Projectors			17	
	Total cost including all taxes				

**Delivery & Installation period: 14 Days.****Warranty : Comprehensive onsite warranty 2 years, including the Lamp.****Commercial Evaluation : Sl. Nos. (1+2+3) –(4)****Date:****Signature of Bidder & Stamp**