# Short Tender Notice

**Ref. No:** TSTS/OAP/447/Microphone-Audio-Splitter/2020  
**Dated:** 24/08/2020

**To**  
The Prospective Bidders

## Sub:

| TSTSL – OAP - Supply & Installation of Headset with Microphone and Audio splitter for Tablet PCs for Health & Family Welfare Department of Telangana – Reg. |

| Last date and time for receipt of Bids | 27/08/2020 03:00 PM |
| Last date and time for opening of Bids | 27/08/2020 03:30 PM |

1. Two separate sealed covers should be submitted. One cover containing Technical details and another cover containing Financial Bid details.

2. The Bidder must be a company/firm registered under Companies Act, 1956/Sales/Service Tax Act and in the business of **Headset with Microphones and Audio splitter** for the last 3 years.

3. The Bidder shall submit valid Sales/Service Tax Registration, PAN/TIN. Submit the copies of IT returns filed for the years 2017-18 to 2019-20.

4. The Bidder shall have Full-fledged office in Telangana State as on bid calling date. The Bidder shall have at least 5 Technically competent Engineers / Technicians on rolls, to undertake the repair and maintenance of **Headset with Microphone and Audio splitter**. (documentary proof shall be enclosed)

5. The Bidder should be in business of **Headset with Microphone and Audio splitter** and should have executed/completed at least 5 orders of any Government Department, Corporation etc., related to **Headset with Microphone and Audio splitter** installation, repair and maintenance during the last two years. Submit the documentary evidence including the Satisfactory Performance Certificates issued by the end users.

6. The Bidder should have delivered and installed / commissioned minimum 500 Nos. of **Headset with Microphone and Audio splitter** during last two financial years (documentary proof such as PO, Invoices and Satisfactory Performance Reports shall be enclosed to Technical Bid).

7. Any deviations in format may make the quotation liable for rejection

8. Quotation should be valid at least for a period of 60 days from the date of bid opening

9. The unit price and total price shall be mentioned separately exclusive of taxes and inclusive of taxes but in both cases inclusive of installation and outstation charges across the state if any.

10. The Bidder should submit EMD for Rs.10,000/- along with Technical Bid in the form of D.D. in favor of the Managing Director, Telangana State Technology Services, bids without adequate EMD shall be summarily rejected.

11. The EMD should be valid at least for a period of 90 days from the date of submission of bids. Bidders must submit details of EMD along with their technical bid failing which the bid will be treated as non-responsive and is liable for rejection. EMD will be returned to the Bidders after finalization of the tender.

12. The Manufacturer/OEM should have full-fledged offices/service centers across Telangana State and at least one service center in Hyderabad. (Documentary proof shall be enclosed to the Technical Bid)

13. If the Bidder is not the Original Equipment Manufacturer, then the Bidder should submit Manufacturer Authorization Form from the Original Equipment Manufacturer / Sole Distributor specific to the present tender.

14. Conditional bids are liable for rejection.

15. Managing Director, TSTSL reserves the right to accept or reject any or all the quotations without assigning any reasons thereof and to add, modify or delete any of the terms and conditions without any notice.
Managing Director, TSTSL reserves the right to modify the technical specifications including Quantity at any time during the process of finalization of tender.

Variation in quantities: +/-25% of indicative quantity. Individual Orders will be placed on actual requirements received during the bid validity period.

L-1 bidder will be arrived considering overall cost of all the items mentioned in the tender, The bid/tender will be rejected if the vendor has not quoted for all the items.

Persistent complaints from the user Department during the warranty period relating to the improper service will be sufficient ground for the TSTSL to blacklist the successful bidder from participating in future tenders.

Successful Bidder shall deliver and install the goods/services within 7 Days from the date of receipt of the Purchase Order. For any delays in delivery and installation beyond delivery & installation period mentioned in the purchase order, the vendor will be liable for penalties.

90% payment on delivery & successful installation of Items. 10% balance will be paid on submission of Satisfactory Performance Report from the department official after completion of 30 days from the date of installation/commissioning.

For any delay in delivery and installation, the bidder will be liable for penalties as follows:

i) 1% of the late delivered/installled goods for One week or part thereof; 1.5%, for Two weeks or part thereof; 2% for Three weeks or part thereof and so on up to a maximum of 10% on the value of late delivered/installled goods.

ii) If any delay is for more than 30 days, TSTSL will reserve the right to cancel the order without giving any notice, bidder is liable for forfeiture of EMD and action will be initiated on the bidder.

The bidder should attend & resolve to the breakdown calls within 24 Hours during maintenance period. Failing which penalty is applicable as per terms & conditions.

If down time is more than the permissible down time following penalties shall apply: (for every day beyond permissible window time penalty shall be imposed as the below table):

Penalty beyond permissible down time for every day or part thereof and soon.

0.1% of the total cost of the items supplied at that site subject to a maximum of total Cost of items supplied at that site.

Note: The penalty amount will be deducted from the amounts payable to the bidder by TSTSL. Once this amount is exhausted, the bidder will be debarred from participating in tenders till the time he recoups the penalty.

Bids should be submitted in two parts namely, “Technical bid” and “Financial bid. The bidder should submit all the formats and documents as mentioned in the tender as below:

Technical Bid:
1. Bid Letter Form
2. EMD
3. Deceleration regarding not black listed
4. Form T1 (Undertaking)
5. Form T2 (Technical compliance of offered items)
6. Technical datasheets, certifications, literature etc for the offered items
7. Copies of PAN card and VAT/Sales Tax Certificates
8. Any other documents, if any

Financial Bid : Form F1

TSTSL /User Department reserves their right in not considering the bid of a bidder, if such bidder was a previous supplier and had a past bad track record or their earlier performance was unsatisfactory on any count.

Yours Sincerely,

Manager (OAP)
From:
(Registered name and address of the bidder.)

To:
Telangana Technology Services Limited,
HACA Bhavan, 2nd floor, Opp: Assembly
Nampally, Hyderabad, TS. PIN: 500 004, India.

Sir,
Having examined the bidding documents and amendments there on, we the undersigned, offer to provide services/execute the works including supply, delivery installation of **Headset with Microphone and Audio splitter** as the case may be, in conformity with the terms and conditions of the bidding document and amendments there on, for the following project in response to your tender call no & dated: TSTS/OAP/447/Microphone-Audio-Splitter/2020, 24/08/2020. We undertake to provide services/execute the above project or its part assigned to us in conformity with the said bidding documents for an amount quoted in financial bid accordance with the schedule of prices attached herewith and coverage options made by TSTSL or its user organization.

If our bid is accepted, we undertake to:
- provide services/execute the work according to the time schedule specified in the tender document,
- obtain the performance guarantee of a bank in accordance with bid requirements for the due performance of the contract, and
- agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.

We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.

**Date & Place:**

**Signature of Bidder & Stamp**

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**Format - Declaration Regarding Clean Track Record**

To,
The Managing Director
Telangan State Technology Services Limited
HACA Bhavan, 2nd floor, Opp: Assembly
Nampally, Hyderabad, TS. PIN: 500 004, India.

Sir,
I have carefully gone through the Terms & Conditions contained in the Tender Document [No TSTS/OAP/447/Microphone-Audio-Splitter/2020, 24/08/2020. I hereby declare that my company/Consortium Partners has not been debarred/ black listed as on Bid calling date by any Central or State Government / Quasi Government Departments or Organizations in India for non-satisfactory past performance, corrupt, fraudulent or any other unethical business practices. I further certify that I am competent officer in my company to make this declaration.

Yours faithfully,

(Signature of the Bidder)
Printed Name
Designation
Seal
Date:
Business Address:
Form T1

Sub: Undertaking of authenticity for Headset with Microphone and Audio splitter.

This has reference to Tablets are being supplied/quoted vide Tender No. TSTS/OAP/447/Microphone-Audio-Splitter/2020, 24/08/2020, We hereby undertake that all the Tablet shall be original new components/parts/assembly from respective OEMs of the products and that no refurbished/duplicate/second hand components/parts assembly are being used or shall be used.

Should you require, we shall produce certificate from our OEM supplier in support of above undertaking at the time of delivery. It will be our responsibility to produce such letters from our OEM supplier’s within a reasonable time.

In case we are found not complying with above at the time of delivery or during installation, for Tablets units already billed, we agree to take back the supplied Headset with Microphone and Audio splitter if already supplied and return the money if any paid to us by you in this regard.

Authorized Signatory

Name

Designation.
**Form T2**

**Technical Bid Format**

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Description of Specifications</th>
<th>Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Headset with Microphone</strong> Make/Model: &lt;&lt;Specify&gt;&gt;</td>
<td>Y/N</td>
</tr>
<tr>
<td>1</td>
<td><strong>General Features:</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Frequency response - 12-22,000Hz</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Impedance(OHM) - 24ohms at 1 kHz</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cord length - 1.2m</td>
<td></td>
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<tr>
<td></td>
<td>Sensitivities(DB/MW) - 98 dB/mW</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Driver Unit - 30mm dynamic-Dome type</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cord Type - Y-shape</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Plug - Gold plated L shaped stereo mini</td>
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<tr>
<td></td>
<td>Closed Type - Yes</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Microphone - In line Omni direction microphone</td>
<td></td>
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<tr>
<td></td>
<td><strong>Features:</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cushioned earpads for total comfort</td>
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<tr>
<td></td>
<td>Neodymium closed back design seals in sound</td>
<td></td>
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<tr>
<td></td>
<td>In line remote and mic for hands free calls</td>
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<tr>
<td></td>
<td>Swivel design shall make travel easy</td>
<td></td>
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<tr>
<td></td>
<td>Beat Response Control for tight bass</td>
<td></td>
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<tr>
<td></td>
<td>Weight shall be less than 125 Grams</td>
<td></td>
</tr>
</tbody>
</table>

| 2     | **Audio splitter for Tablet PC** Make/Model: <<Specify>>          |            |
|       | 3.5mm Audio Jack to Headphone Microphone Splitter Converter Adaptor Cable |            |
|       | 3.5mm audio port into two distinct 3-position 3.5mm audio ports, allowing to connect a microphone as well as external speakers. This allows to use high quality Hi-Fi headphone and Hi-Fi Microphone to all mobiles and tablets. |            |

Date: 

Signature of Bidder & Stamp
Form F1

Financial Bid Format

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Item description</th>
<th>Unit Price without taxes (Rs.)</th>
<th>Unit Price with all taxes (Rs.)</th>
<th>QTY (Nos)</th>
<th>Total price incl. of all taxes (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Headset with Microphone</td>
<td></td>
<td></td>
<td></td>
<td>393</td>
</tr>
<tr>
<td>2</td>
<td>Audio splitter for Tab</td>
<td></td>
<td></td>
<td></td>
<td>393</td>
</tr>
</tbody>
</table>

**Total cost including all taxes**

Warranty: 1 Year Onsite comprehensive warranty

Delivery & Installation period: 7 Days from the date of receipt of the Purchase Order.

Date: ____________________

Signature of Bidder & Stamp